

BEVERLY HARBOR MANAGEMENT AUTHORITY

Guidelines for Dockage and Waiting List Applications

APPLICATION:

Application for dockage may be picked up at the Marina Manager's office at Glover Wharf or downloaded from the Harbor Management Authority's page on the City of Beverly website, www.beverlyma.gov. This application is to be completed in full and returned along with a \$50.00 non-refundable annual application fee. It is the responsibility of the applicant to pay the annual application fee each year as no renewal notices will be sent. The application year shall run from April 1st through March 31st of the next calendar year. Upon acceptance of the application, the accumulated annual fees paid by the applicant will be applied to the first season's dockage. Failure to remain current with application fees will result in a forfeiture of funds and removal from the Waiting List.

NOTICE OF AVAILABILITY:

A letter will notify you when dockage is available, along with the applicable rates and season date information. Should you choose to enter into an agreement with the Beverly Harbor Management Authority and the City of Beverly, a deposit of fifty percent (50%) of the annual rate will then be due in order to secure your slip. If you decline to accept the offered slip, you will be placed at the bottom of the Waiting List and must continue to pay the annual application fee in order to remain eligible for another slip.

SLIP AGREEMENT:

Upon receiving your deposit, you will be mailed a Slip Agreement. This Agreement must be completed, signed and returned along with the applicant's certificate of insurance, proof of payment of the vessel's excise tax, and the vessel's state registration or Certificate of Documentation.

SELECTION:

It is the policy to process the Waiting List by date of application, and moorage is assigned in that order with consideration given to overall length, beam, and operating characteristics of the vessel and past or prior performance at the Marina, with the Facilities Operations Manager being the sole and final arbiter.